



JOB OPENING – Commercial Construction Project Manager

Walsh Door & Security is seeking a Project Manager to be a part of the team at our [Des Moines or Iowa City](#) location. We specialize in commercial doors, frames, hardware, cameras, and access control systems for projects throughout the Midwest. Walsh Door & Security is a growing company with 115+ employees and three locations – Des Moines, Iowa City and Kansas City. If you have a desire to work for a 150+ year old Midwest-based, family-owned company, enjoy working in a fast-paced environment, and are a person who takes pride in doing quality work, this is a great opportunity for you! This opportunity is a full-time, added position.

Job Description:

- Manage projects by sourcing materials, negotiating costs, monitor delivery of incoming and outgoing materials.
- Ensure material purchases and deliveries are done in an efficient and cost-effective manner.
- Detail door, frame, and hardware schedules.
- Create pricing quotations by estimating material and labor requirements for projects.
- Process pre-bid contracts, RFI's, shop drawings, architectural submittals, and change orders.
- Follow up on sales leads and bids.
- Problem solve customer and field crew issues.

Job Requirements:

- Must have two years' experience as project manager or project engineer for door, frame and hardware company.
- Prefer four-year degree.
- Strong mathematical ability to verify bids for accuracy.
- Knowledge of commercial doors, frames, and hardware.
- Proficient in Microsoft Office applications – specifically Excel, Word, and Outlook.
- Must have proven ability to handle large workload, multitask, and maintain a positive attitude.
- "Will do", trainable, team player type attitude with professionalism.
- Must pass pre-employment drug screen and background check.

Benefits:

- Health Insurance – Highly competitive, quality health insurance for single- or family-coverage options available with full-time positions. Company pays majority of premium.
- 401k Savings Plan – Company contributes up to 4% of wages.
- Life Insurance – 100% company paid \$50,000 life insurance policy.
- Short Term Disability – 100% company paid policy.
- Long Term Disability – 100% company paid policy.
- Holiday – 7 paid holidays.
- Vacation – Personal Time Off program starting on hire date.
- Dental Insurance – Delta Dental of Iowa.

To apply or for more information about our company, go to www.WalshDoor.com.

Walsh Door & Security is an Equal Opportunity Employer.

150+ YEARS QUALITY,
SERVICE & SOLUTIONS

DES MOINES

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